



**DEPARTMENT OF DEFENSE
DEPENDENTS SCHOOLS
IKEGO ELEMENTARY SCHOOL
PSC 474 BOX 300
FPO, AP 96351-0300**



"Lighting the Way to the Future"

Dear Parents,

The Navy Exchange has coordinated with the school administration, and is committed to providing top quality school lunches. Help in this area is needed from teachers, parents, and students. Teachers will take lunch count as soon as children arrive at school and submit it to the office by 0815.

- Lunch accounts must be created at the NEX Main Base Cash Cage
- Late students **cannot** be added to the Lunch count once it has been submitted (0815)
- Parents need to call the school **by 0815** for a late arriving student who will need to order school lunch
- Once the lunch order has been submitted, it cannot be cancelled in the event a student leaves school due to illness, appointments, or other reasons
- Student lunch accounts will be charged accordingly

Following these guidelines will help the cafeteria workers get school lunches out in time. Once again, you must send a home lunch with your child if he or she arrives after 0815, as a school lunch will not be provided.

Meal assistance applications for free or reduced tickets will be available in late summer from PSD or the School Liaison Officer's Office. All Sure Start students are provided a free lunch upon acceptance into the Sure Start program. However, a lunch account must be created at the NEX Cash Cage. Call 243-4980 for more information, questions, or concerns.

Respectfully,

Valerie Rainey
Principal

I have read the above letter and understand that I need to provide a lunch from home for my child if he/she arrives to school after 0815, as a school lunch cannot be provided.

Parent's Signature

Child's name